



Position Description

Position Title	Play Therapist
Position Term	Part time (0.6-0.8 FTE), 2 days ongoing, 2 days fixed term (18 months),
Agreement	Allied Health Professionals Agreement HSUA 3 2022-2026
Location	Lilydale and Belgrave (and other sites/outreach as required)
Team	Primary Care
REPORTS TO	Team Leader Paediatrics
DATE	January 2025

ABOUT INSPIRO

Inspiro is a local, not-for-profit health service providing allied health, Mental Health, dental and health promotion services to the Yarra Ranges community. Inspiro is committed to providing an equitable, inclusive and respectful service and workplace for all. We embrace differences in health needs, and work to provide individuals and communities the care necessary to lead healthier lives.

OUR VALUES

FRIENDLY: we offer a welcoming and accessible place where people are treated with respect and dignity.

CLIENT CENTRED: We support the right of each individual to set their own health goals and actively work alongside and empower people to reach them.

LOCAL: we provide a strong community membership, board and workforce which keeps us grounded on what is important for clients.

POSITION SUMMARY

This position is responsible for the provision of child-centred, trauma informed and developmentally appropriate interventions to children who have experienced trauma, have a disability, are experiencing anxiety, depression, or struggling with social, emotional and/ or behavioural regulation concerns.

The position aims to provide evidence based, high quality, safe, patient/client centred care that meets current professional best practice standards.

CLINICAL SERVICE DELIVERY ROLE

- Conduct initial screening of referrals and assessments of children (generally ages 2-6 years)
- Conduct individual play therapy sessions with children on a regular basis as agreed with the parent or carer
- Provide caregivers with appropriate psychoeducational information about their children's emotional wellbeing and behavioural needs
- Deliver services in line with Inspiro's model of care (public and fee for service)
- Communicate with external agencies including feedback to referrers and other relevant agencies through case liaison, preparing high quality assessment, review and discharge reports.
- Ensure timely, accurate and professional completion of client data entry, case notes and any other record keeping required by the Inspiro

- Liaise with other agencies in order to support and advocate for and on behalf of clients including completion of all required documentation, as required.

Workplace culture

Actively contribute to a work culture based on curiosity and accountability

- that encourages open and effective communication and a positive response to new ideas
- in which feedback is seen as a strategy to enhance goals, awareness and learning and is a positive experience for those involved
- that is ready to seize opportunities as they arise and to act to achieve results
- that keeps the client at the centre of everything we do
- that is responsive to service demand and is accountable
- that has a zero-tolerance approach towards disrespectful and discriminatory behaviour.

Financials, Budgets, Targets, Funding

- Understand the business rules for all relevant funding stream (HACC, CH, MBS, NDIS, or others) and achieve targets in all areas
- Demonstrate working at full clinical diary caseload.

Teamwork, Quality, Engagement

- Demonstrate behaviours aligned with Inspiro's values and Code of Conduct
- Actively participate in:
 - regular supervision and mentoring, annual work plans and performance reviews
 - all required training, inductions, and development
 - organisationally required meetings in a positive constructive manner
 - team and service planning
 - Inspiro's continual quality improvement
 - Be committed to ongoing professional development and keep up to date with developments and trends within Community Health.

Trauma Informed Care

- Takes a trauma informed care approach to the way we deliver services and interact with one another - clients, staff, and others contribute to a work culture based on curiosity and accountability.

Health and Safety

- Take reasonable care to ensure no risk or harm to self and others in the workplace. This includes immediately reporting any incidents, near miss, hazards, and injuries.
- Comply with relevant Occupational Health and Safety laws, standards, safe work practices, policies and procedures and attend all safety initiatives, improvements & training.
- Act as a role model by demonstrating safe work behaviours and conducting work in accordance with our safety management system.
- Comply with best practice infection control guidelines and actively participate in education related to emergency procedures and in some circumstances, first aid courses.

PERFORMANCE OBJECTIVES AND INDICATORS

Performance Targets

Public

- Achievement of client contact hours (direct and indirect) of a minimum of 6 direct/indirect billable hours per 7.6-hour day
- Compliance with agreed throughput targets

NDIS

- Minimum of 4.5 billable hours per 7.6-hour day

Performance objectives and indicators will be discussed with your line manager and a workplan developed.

Practice Framework

- Compliance with Inspiro service model and practice framework
- Compliance with Inspiro policy and procedures
- Compliance with documentation and data reporting requirements
- Compliance with file audits and peer review
- Compliance with MARAM Legislation, Mandatory Reporting Legislation and Child Safe Standards.

Quality Improvement and Evaluation

- Evidence of participation in quality improvement activities
- Evidence of participation in professional development activities relevant to the position
- Review programs and groups annually
- Completion of mandatory training.

QUALIFICATIONS, KNOWLEDGE AND EXPERIENCE

- Minimum of a Bachelor's degree in allied health/ human service related field including counselling, psychology, social work, occupational therapy (*essential*)
- Additional qualifications - minimum graduate certificate in play therapy (*essential*)
- Full registration with APPTA or APTA (*essential*)
- Demonstrated experience in using play therapy when working with children with a disability and/or who have experienced trauma
- Proven ability to function both independently and within a multi-disciplinary team
- Demonstrated ability to establish effective working relationships with clients and other service providers
- Previous involvement in quality improvement/team projects to improve the quality of client care
- Good IT skills and experience using electronic client record systems.

Relevant checks in place:

- Working with Children Check valid for employment purposes
- NDIS Clearance Check
- Current Victorian Driver's Licence and ability to drive a range of vehicles
- Employment is subject to a Police check. Persons who have worked overseas may be required to obtain an international police check.