



POSITION DESCRIPTION

POSITION INFORMATION	
Position Title:	Dietitian Grade 2
Position Term:	Fixed-term 12 months
Hours:	Part-time 3 days per week (0.6 FTE -must be able to work Wednesdays)
Award:	HSU 4 - Medical Scientists, Psychologists, Pharmacists (Public Sector – Victoria) Award
Location:	The Service currently has sites at Lilydale and Belgrave. This position may also work at other sites within the Community.
Team:	Primary Care
Reports To:	Team Leader Healthy Living Team
Date:	September 2024

ABOUT INSPIRO

Inspiro is a local, not-for-profit health service providing allied health, counselling, dental and health promotion services to the Yarra Ranges community. Inspiro is committed to providing an equitable, inclusive and respectful service and workplace for all. We embrace differences in health needs, and work to provide individuals and communities the care necessary to lead healthier lives.

Our Vision:

Inspiring healthier lives. Our vision is to inspire as many people as we can to identify and achieve their own health goals.

Our Values:

Friendly: we offer a welcoming and accessible place where people are treated with respect and dignity.

Client centred: We support the right of each individual to set their own health goals and actively work alongside and empower people to reach them.

Local: we provide a strong community membership, board and workforce which keeps us grounded on what is important for clients.

Our work environment is based around the workplace values of respect, recognition, collaboration, openness, integrity and empowerment.

POSITION SUMMARY

The purpose of this position is to provide nutrition and dietetic services to the target population, to enhance health outcomes. The role will provide a variety of treatment, preventative, early intervention and health promotion activities with a nutritional health focus.

The position aims to provide evidence based, high quality, safe, patient/client centred care that meets current professional best practice standards.

POSITION RESPONSIBILITIES

Inspiro has as a principle part of its philosophy an emphasis on illness prevention, early intervention and health promotion. To achieve this, this role will work co-operatively within a team of dedicated professionals, to provide high quality, comprehensive and multi-disciplinary health services.

Clinical Service Delivery

- Provide a high-quality dietetics service to Inspiro clients of all ages, in line with all policies, procedures and guidelines for best practice.
- Provide services in the Centre or within the community.
- Plan care plans with clients that reflect the needs of the client whilst aiming to promote independence and enhanced quality of life.
- Provide nutritional assessment, care and intervention as required
- Advocate for clients in obtaining funding or in dealing with health agencies when necessary.
- Identify the need for any additional services with the client and make appropriate referrals that support a coordinated approach to improved health outcomes for the client
- Maintain appropriate standards of professional conduct and a high standard of dietetics through training, networks and appropriate memberships.
- Develop and implement alternative models of service delivery, including potentially generating income via MBS item numbers.
- Develop, run, and evaluate group-based programs that support clients to improve control of their own health and encourage integration into the community
- Provide supervision to nutrition and dietetic students if required and assist with the development of projects specific to the placements requested.
- Provision of services as a key worker in the IDEAS clinic (Integrated Diabetes Education and Assessment Service)

Workplace culture

Actively contribute to a work culture based on curiosity and accountability

- that encourages open and effective communication and a positive response to new ideas
- in which feedback is seen as a strategy to enhance goals, awareness and learning and is a positive experience for those involved
- that is ready to seize opportunities as they arise and to act to achieve results
- that keeps the client at the centre of everything we do
- that is responsive to service demand
- that is accountable
- that has a zero-tolerance approach towards disrespectful and discriminatory behaviour

- supports and values diversity at all levels within the organisation.

TRAUMA INFORMED CARE

- Take a trauma informed care approach in relation to interactions with clients, staff, and others.

HEALTH AND SAFETY

- Take reasonable care to ensure no risk or harm to self and others in the workplace. This includes immediately reporting any incidents, near miss, hazards, and injuries.
- Comply with relevant Occupational Health and Safety laws, standards, safe work practices, policies and procedures and attend all safety initiatives, improvements & training.
- Act as a role model by demonstrating safe work behaviours and conducting work in accordance with our safety management system.
- Comply with best practice infection control guidelines and actively participate in education related to emergency procedures and in some circumstances, first aid courses.

Teamwork, Quality Improvement and Professional Development

- Participate in team and service planning, health promotion activities, policy development and other project activities as required.
- Participate in Inspiro's continual quality improvement program including the development of new practice models and community development approaches.
- Be committed to ongoing professional development and undertake annual mandatory training. Keep up to date with developments and trends within Community Health.
- Participate in the creation of a culturally safe environment for staff, clients and the community in line with Inspiro's commitment to cultural diversity and inclusiveness
- Ensure Inspiro's services are accessible, client focused; developed, delivered and evaluated in partnership with our diverse communities.

PERFORMANCE OBJECTIVES AND INDICATORS

Performance Targets

- Achievement of a minimum of 6 billable hours per day

Practice Framework

- Compliance with Inspiro Dietetic service model and practice framework
- Compliance with Dietitians Australia accreditation requirements
- Compliance with Inspiro policy and procedures
- Compliance with documentation and data reporting requirements
- Compliance with file audits and peer review

Quality Improvement and Evaluation

- Evidence of participation in quality improvement activities
- Evidence of participation in professional development activities relevant to the position
- Review programs and groups annually

Performance objectives and indicators will be discussed with your manager and a workplan developed.

KEY SKILLS AND ATTRIBUTES

- Tertiary qualification in Dietetics
- Eligibility for Membership of Dietitians Australia
- Accredited Practising Dietitian Status
- Demonstrated experience and skills in a wide range of clinical assessment procedures, treatments, and activities, including:
 - General Dietetic client consults,
 - Chronic Disease Management,
 - Group planning, facilitation and public speaking
 - Paediatric care (highly desirable).
- Evidence of involvement in quality improvement and team projects to improve the quality of dietetic care
- Demonstrated ability to work within a team and contribute to planning, implementation and evaluation
- Demonstrated understanding of various funding models including MBS, NDIS and CHSP.
- A sound knowledge of contemporary clinical practice with commitment to maintain and update knowledge.
- Demonstrated high level of communication, interpersonal and effective dietetic counselling skills.
- Demonstrated IT skills and ability to use electronic client record systems.
- Current Victorian Driver's Licence and the ability to drive a range of vehicles as required.
- Hold relevant checks in place:
 - Working with Children Check valid for employment purposes
 - Employment is subject to a Police check. Persons who have worked overseas may be required to obtain an international police check.
 - Hold or be willing to obtain a NDIS Worker Screening Check
 - Must be fully vaccinated against COVID-19 and able to provide evidence of COVID-19 vaccination status.